



## PRODUCT OWNER | JOB DESCRIPTION

<b>Job Title</b>	Project Owner
<b>Location</b>	Dolphin Plaza, 06 Nguyen Hoang, Nam Tu Liem, Ha Noi 15 Le Quang Hoa, Hoa Xuan, Cam Le, Da Nang
<b>Term</b>	Full-time
<b>Level</b>	Middle
<b>Salary</b>	Up to 40M Gross

### I. Responsibilities

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- Act as the bridge between stakeholders and the development team to ensure product vision is clearly defined and effectively delivered.
- Gather, analyze, and prioritize business and user requirements, transforming them into clear product backlog items.
- Create and maintain the product roadmap, ensuring alignment with business objectives and stakeholder expectations.
- Define acceptance criteria and validate deliverables to ensure they meet the agreed requirements and quality standards.
- Facilitate backlog grooming, sprint planning, and other Agile ceremonies, collaborating closely with the Scrum Master and development team.
- Continuously monitor product performance, gather user feedback, and identify opportunities for improvement.
- Communicate product updates, progress, and risks to stakeholders in a transparent and timely manner.
- Ensure the development team has a shared understanding of product goals, priorities, and deliverables.

## II. Requirements and skills

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- Strong product mindset with the ability to balance business needs, user experience, and technical feasibility.
- Minimum 3 years of experience as a Product Owner, Business Analyst, or in a similar role in software product development.
- Experience working with Japanese clients or in a multicultural environment is a plus
- Solid understanding of Agile/Scrum methodology and experience in product backlog management.
- Strong analytical, problem-solving, and decision-making skills.
- Excellent communication and stakeholder management skills.
- Proactive, detail-oriented, and able to work under pressure.
- Proficiency in Japanese is a plus.

## III. Benefits

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- Working time: 9 AM – 6 PM, Monday to Friday (flexible hours as long as productivity is ensured).
- Remote work policy allows up to 2 days per week.
- Review salary every 6 months, 13th-month salary and receive a benefit bonus twice a year.
- Good career development opportunities with interesting and challenging projects.
- Entitled to social insurance, health insurance, and unemployment insurance as regulated by the government.
- Team building, bonding activity, happy hours, monthly birthday party, training course.
- Bao Viet Insurance; Annual healthcare check.
- Dynamic and flexible environment with positive teammates.
- Entitled to other benefits according to company policy.

**Contact us to apply**

**Submit your CV to the following emails:** [ngoc.ttx@picotechnology.com](mailto:ngoc.ttx@picotechnology.com),  
[linh.lk@picotechnology.com](mailto:linh.lk@picotechnology.com)

**Subject of application:** [Position applying for] - [Your Name]